**Medical Exchange Programme**

**Submit a project – EACS allocates the clinical centre**

The European AIDS Clinical Society (EACS) initiated a Medical Exchange Programme in 2001, with the aim of enhancing the clinical skills of fellows through periods of attachment to specialised HIV units. The ambition was to ultimately foster clinical and scientific collaboration across Europe. The Medical Exchange Programme is based on a clinical or research project relevant to the field of HIV/coinfections and runs over a period of four to twelve months in a selected EACS clinical centre in Europe.

*Please answer all questions as accurately as possible and send this form to* [*info@eacsociety.org*](mailto:info@eacsociety.org) *before* ***April 2, 2019 (23:59 CET – Brussels time)****.*

**STEP 1 – Personal information**

Last name:

First name:

Preferred name:

Nationality:

Gender:

Street:

City:       Postal Code:

Country:

E-mail address:

Telephone number:       (Country code/number)

Mobile number:       (Country code/number)

**STEP 2 – Institution**

Institution to which you belong:

City:       Country:

Type of organisation:

Your institution is

Position held in your institution:

Other (specify):

Specialisation:

Other (specify):

**STEP 3 – Professional experience**

Give a brief description of your current position (max. one page/3750 characters)

Describe your HIV-related clinical and/or research work

How long have you worked in the field of HIV?

How many HIV patients do you follow?

List publications in peer-reviewed scientific journals:

List abstracts presented at national and international conferences:

List past training courses attended – organisers, names of courses, year:

List two references and give their contact details:

**STEP 4 – Languages**

Describe your level of spoken English:

Describe your level of written English:

* *Proficient: You are fluent in both spoken and written and rarely encounter English which you do not understand.*
* *Advanced: Your spoken and written English is both fluent and accurate.*
* *Upper-Intermediate: You speak and write almost fluently and almost completely accurately.*
* *Intermediate: You understand and speak English with some confidence.*
* *Pre-Intermediate: You have good basic ability to communicate and understand English.*
* *Elementary: You can communicate in a very basic way.*

Describe your level in other languages:

**STEP 5 – Project**

What kind of project are you submitting?  Research project  Clinical project

Name of project:

Field of expertise:

Precise topic of the project:

Description of the project:   
Note: Project outlines for considerations should have a clearly stated and novel research hypothesis, and well defined background, aim, design, methodology, outcomes and plan of analysis.

Duration (4 to 12 months):       Dates: From       to

Where do you want your project to take place? Give the name of one clinical center from the list.

Total estimated budget:

How could this project positively influence your daily practice?

What would be the benefits for the host institution?

Identify an EACS mentor:        
[Who is the EACS mentor?](http://www.eacsociety.org/education/medical-exchange-programme/eacs-mentorproject-supervisor.html)

Note: Additional documents can be sent together with the application form.

**STEP 6 – Documents**

Please submit this application with the following documents in attachment:

Passport size picture

CV

Cover letter

Recommendation letter

Additional documents

**STEP 7 – Validation**

Confirm that you will be available for the entire duration of the project at the dates proposed.

Confirm your eligibility for a working/graduate visa in the country of the host institution.